

FUNDS COLLECTED – TALLY SHEET

MSJE SCHOOL PTC

Please use black or blue ink. Do not use pencil.

Your Name: _____ Date ____ / ____ / 201____

Budget Category: _____

Examples include Book Fair, Contribution Drive, Teacher allotment, etc

Initial Cash Box Amount if Any (from Cash Box Request Form) \$ _____

CASH RECEIVED

<u>Total #</u>	<u>Denomination</u>	<u>Total Amount</u>	
_____	pennies	= \$ _____	
_____	nickels	= \$ _____	
_____	dimes	= \$ _____	
_____	quarters	= \$ _____	
_____	half dollars	= \$ _____	
_____	dollar coins	= \$ _____	Total Coins Received = \$ _____
_____	dollar bills	= \$ _____	
_____	two-dollars	= \$ _____	
_____	fives	= \$ _____	
_____	tens	= \$ _____	
_____	twenties	= \$ _____	
_____	fifties	= \$ _____	
_____	hundreds	= \$ _____	Total Bills Received = \$ _____
			Total Cash Received = \$ _____

Copy Total Cash Received to Page 2.

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CHECKS RECEIVED

<u># of Checks</u>	<u>Amount</u>	<u>Total Amount</u>		<u># of Checks</u>	<u>Amount</u>	<u>Total Amount</u>
_____	@ \$ _____	= \$ _____		_____	@ \$ _____	= \$ _____
_____	@ \$ _____	= \$ _____		_____	@ \$ _____	= \$ _____
_____	@ \$ _____	= \$ _____		_____	@ \$ _____	= \$ _____
_____	@ \$ _____	= \$ _____		_____	@ \$ _____	= \$ _____
_____	@ \$ _____	= \$ _____		_____	@ \$ _____	= \$ _____
_____	@ \$ _____	= \$ _____		_____	@ \$ _____	= \$ _____
_____	@ \$ _____	= \$ _____		_____	@ \$ _____	= \$ _____
_____	@ \$ _____	= \$ _____		_____	@ \$ _____	= \$ _____
_____	@ \$ _____	= \$ _____		_____	@ \$ _____	= \$ _____
_____	@ \$ _____	= \$ _____		_____	@ \$ _____	= \$ _____
_____	@ \$ _____	= \$ _____		_____	@ \$ _____	= \$ _____
_____	@ \$ _____	= \$ _____		_____	@ \$ _____	= \$ _____
_____	@ \$ _____	= \$ _____		_____	@ \$ _____	= \$ _____

I acknowledge that this deposit is provisional until accepted by Bank of America

Depositor's Signature

X _____

Total Cash Received (from page 1) \$ _____

Treasurer's Signature

X _____

Total Check Amount Received \$ _____

Total Received (Cash+Check) = \$ _____